

CHARLOTTE MECKLENBURG
LIBRARY

**Infrastructure Committee
North County Regional
Conference Room**

Monday, June 2nd, 2014

10:30 a.m.

Trustees:

Bob Sink
Leland Park

Library Staff:

Frank Blair – Director of Technology & Operations
Lee Keesler – Chief Executive Officer
Angie Myers – Chief Financial Officer
Donovan Craig – Administrative Coordinator

Meeting Report

Bob Sink welcomed all to the meeting and began with the approval of the previous meeting report, he then turned the meeting over to Frank Blair for updates on old business.

Old Business

Mr. Blair began by reporting on the upcoming Morrison renovation. Steve Rich of EnRich Commercial LLC has been looking for an available site to house a pick up location for patrons during the remodeling process. Current concerns are:

- There is very little availability in the 5,000 – 8,000 square foot range in the immediate area.
- It is too early to ask a landlord to take the property off the market for two years.

Mr Rich's recommendation therefore is to look for a space of approximately 1,500 - 2,000 SF closer to time of need.

Mr. Blair noted that the library is still working with AFM regarding a land swap for the current Independence library location.

CEO Lee Keesler updated the group regarding the Eastland site saying that, the Land Design is still working on a concept where the Library would be included. The main idea

regarding the site is to create mixed use space which would include some taxable properties.

Mr. Keesler then turned the focus of the conversation to the North Tryon redevelopment, noting that the selection for the planning consultants is being re-reviewed.

Facilities Update

Trustee Leland Park began the Facilities update with a short overview of the Main Library reinvention meeting that took place last week at the Main Library. Mr. Keesler noted that the newly appointed County Manager Dena Diorio had participated in the meeting with a positive outlook on the project. Mr. Keesler also noted that the County Manager had offered to the library the services of their consultant who is reviewing the redevelopment of the Hal Marshal building.

Mr. Sink requested to be a part of the next Main Library reinvention meeting.

Technology Updates

Mr. Blair began by noting that he had met with BSSA-IT technical services team to discuss plans for updating infrastructure systems next fiscal year – servers, Cisco and VoIP. Mr. Blair also mentioned that the library has moved their Windows licensing agreement to a different subscription that will result in a small cost savings. Additionally Mr. Blair noted that the PC replacement will start with Plaza- Midwood as soon as new imaging system is deployed.

Lee Keesler queried Mr. Blair regarding IT support that the library has received since library IT was consolidated into BSSA. Mr. Blair noted that there were some deficiencies that they are working through. Trustee Bob Sink noted that the part of the agreement to consolidate IT services with BSSA, was to provide the library capacity at a high level of service. CEO Lee Keesler noted that there could potentially be sustainability issues in the future should the deficiencies continue.

New Business

Frank Blair noted that the maintenance and janitorial contract for the Libraries and County properties is to be awarded this month, with the change over, if any, expected to begin in late September. Trustee Sink queried the service of the current vendor to which Mr. Blair noted that there seemed to be gaps in the service.

Bob Sink then asked about the parking contract at ImaginOn. Mr. Keesler noted that the library has provided all documents to 3 different solicitation requests. Chief Financial Officer Angie Myers noted that the library needs to review its service structure and agreement with Children's Theater of Charlotte once the new CTC director is in place. Lee Keesler recommended that Mr. Blair & Mrs. Myers review the agreement with Trustee Sink prior to meeting with CTC.

Discussion/Tour North County Regional Library

Frank Blair noted that North County's Capital Improvement Project was approved for the request of \$6.7M with planning to begin in FY16 for FY17 construction. There is no expansion included in this CIP and by the time the construction begins the location will have been in service for 19 years.

Bob Sink noted that the staff spaces were disproportionate in size to the areas they serve.

Travel to Cornelius Library

Tour Cornelius Library

Location Manager Ellen Giduz toured the Trustees around the branch noting that the Cornelius location was very limited on programming space, study space and flexible space.

Travel to Davidson Library

Tour Davidson Library

Location Manager Ellen Giduz (also the Cornelius location manager), toured the Trustees around the location noting that there is no onsite parking at Davidson public library, however there are multiple city public parking spaces on the main road and adjacent to the library. Additionally the staff space is far too inadequate for the services the location provides. Davidson library is scheduled for a carpet replacement within the next fiscal year.

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