

CHARLOTTE MECKLENBURG  
**LIBRARY**

**Infrastructure Committee**

**West Boulevard Library**

**Conference Room**

**Monday, May 5<sup>th</sup>, 2014**

**10:30 a.m.**

*Trustees:*

Leland Park  
Bob Sink

*Library Staff:*

Frank Blair – Director of Operations & Technology  
Lee Keesler – Chief Executive Officer  
Angie Myers – Chief Financial Officer  
Donovan Craig – Administrative Support Coordinator

**Meeting Report**

Bob Sink welcomed all to the meeting and began with the approval of the previous meeting report.

**Old Business**

The Morrison floor plan and plats were reviewed in response to requests for information regarding the setback. The 2,000 square foot, footprint that would be required for the 4,000 square foot addition to the building could be achieved without compromising the setback.

It was noted that parking at the Morrison location becomes an issue during early voting conducted by the Board of Elections. Both parking and programming are two key impacts that affect the libraries ability to serve its patrons during early voting, noted CEO Lee Keesler. This is true at all library locations that participate in early voting. Bob Sink suggested that Library leadership begin discussing alternative sites with the BOE.

**Facilities Update:**

**Morrison programmatic updates**

Frank Blair reported that the Library Associate Directors were currently working with Library Managers to review the draft for space requirements at all Regional Libraries.

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Frank is also pursuing design space software specific for library interiors as well as working with County AFM Mark Hahn regarding roles and timelines. Leland Park offered to review the draft space allocations for Morrison once the managers were complete.

## **Temporary and Alternative sites**

Mr Sink expressed concern regarding the nearest library locations having to deal with the overflow due to Morrison being out of commission for an extended period of time, and that a suitable satellite location be available within the local area. Frank Blair is working with Steve Rich with EnRich Commercial LLC., to locate a temporary site for Morrison during the upcoming renovation.

Lee Keesler noted that there is an interest in the Morrison Library plot, yet there are no official discussions nor any information to provide at this time other than a client having shown interest. Mr Sink advised the library to continue with its renovation project as scheduled.

Frank Blair stated that CCBAC would like to stress test its current CIP projecting process using the previous fiscal years information. This will help them review their ranking process which may aid them in determining outcomes such as renovation versus new construction.

## **Eastland Updates**

Lee Keesler updated the committee on the Eastland mall site, the City of Charlotte is interested in working with Parks & Rec as well as CMS and the Library regarding a collective use location. Both the City and Parks & Rec are working with the land development department to produce an idea of what that would look like. The Eastland location could serve as a possible relocation site for the Independence Regional Library on the North side of Independence Rd. In conjunction a site near the Monroe Road Corridor would provide a solution for the South side of Independence Rd. Mr. Keesler also noted that the City is trying to recruit private investment to, in and around the Eastland site.

Bob Sink is hopeful that the vision for a collective use location at the Eastland site is heavily considered rather than the alternative, a conventional shopping complex.

Mr. Blair noted that the Eastland site has better accessibility than the current Independence Library which is being impacted by limited access due to the conversion of Hwy 74. Additionally a Monroe Road Corridor site on the South side of Hwy 74 would be preferable and in the range of 20,000 square feet, while the Eastland location would be in the 40,000 square foot range. Mr. Blair also reported that Mark Hahn of BSSA AFM has offered his services to help with a land swap of the Independence Library for an available plot on the South side of Hwy 74.

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## Urban Land Institute – North End

Frank Blair recently attended a meeting with the Urban Land Institute. ULI is responsible for planning and redevelopment of the north end of uptown, stretching from I-277 on the north side of uptown including North Davidson and up to I-85. Mr. Blair noted that if an increase in residential property is proposed, than the library will need to consider their currently location in that area.

Lee Keesler spoke very briefly about the North Tryon redevelopment, with no updates at this time other than to mention that the delivery date for the Steering Committee is set for January 2015. Lee Keesler invited both Bob Sink and Leland Park to the opening of the design for the steering committee.

## Technology Updates

Frank Blair reports that Google Fiber is considering the Charlotte area as a possible site to expand their services. Although this may not initial be available to the commercial industry it could potentially increase residential services and increase traffic to the library's website and resources. Google is working with the City of Charlotte directly. Google Fiber will help lower the cost of bandwidth and therefore make accessibility more affordable.

Mr. Blair also noted that the FCC is working on e-rate structure to help increase bandwidth to libraries and schools nationwide.

## New Business

The Proposed meeting schedule for remainder of the calendar year was agreed upon by all attendees.

Bob Sink requested time on the agenda for the next Board of Trustees meeting to report findings and outcomes from the Infrastructure Committee meetings.

Leland Park mentioned that the ImaginOn Committee report be drafted and inserted into the Board of Trustees packet.

*(Lee Keesler & Angie Myers exit the meeting)*

*(Julie Ward, manager of West Blvd joins the meeting for the tour)*

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## **Discussion/Tour West Boulevard Library**

Frank Blair began the discussion with an update regarding the West Boulevard renovation, which is in the CIP for FY15 – FY 19. The Library has asked for \$4M in upgrades and renovation for West Boulevard Library which includes a 4,000 square foot addition. Leland Park commented that the architect must take into account the staff needs and accommodate their space requirements.

Bob Sink would like to query the City regarding the empty lot (across Bearden Rd) to see if they would be interested in a land swap. The Library could utilize the area to expand parking.

Mr. Blair noted that the City is working with ‘The Renaissance Neighborhood’ which is located near the West Blvd Library to revitalize the area.

Julie Ward, Manager of the West Blvd Library noted that West Blvd’s most pressing needs are; a dedicated children’s programming area and community room and technology (increase the number of units available to patrons and upgrade what is offered).

Bob Sink noticed that the HVAC units were inadequate in maintaining a constant temperature throughout the building. Ms. Ward noted that this was due to each unit having to run multiple areas instead of being dedicated to separate areas.

*(Julie Ward exits the meeting)*

## *Travel to Beatties Ford Road Regional Library*

*(Alecia Mitchell, Manager of Beattie Ford Road Regional Library joins the meeting for the tour)*

## **Discussion/Tour Beatties Ford Road Regional Library**

Bob Sink noted that the HVAC units were inadequate in maintaining a constant temperature throughout the building.